

## PROFESSIONAL REFERENCE

Candidate Name: \_\_\_\_\_ Title: \_\_\_\_\_ Dates of Emp: \_\_\_\_\_  
 Facility: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
 Specialty Areas Worked: \_\_\_\_\_ # of Beds/Suites: \_\_\_\_\_ Avg. Patient/Case Load: \_\_\_\_\_  
 Trauma Level: 1      2      3      N/A      Teaching Facility: \_\_\_Yes \_\_\_No

### CANDIDATE SKILLS ASSESSMENT

	Superior	Above Average	Average	Fair	Poor	Not Applicable
<b>Adaptability</b>	5	4	3	2	1	
<b>Communication Skills w/Peers &amp; Management</b>	5	4	3	2	1	
<b>Communication Skills w/Patients &amp; Families</b>	5	4	3	2	1	
<b>Dependability/Punctuality</b>	5	4	3	2	1	
<b>Documentation</b>	5	4	3	2	1	
<b>Assessment Skills</b>	5	4	3	2	1	
<b>Identify, Develop, Implement Care Plan</b>	5	4	3	2	1	
<b>Clinical Skills Overall</b>	5	4	3	2	1	
<b>Job Performance Overall</b>	5	4	3	2	1	

Give examples of common diagnosis/types of patients cared for:

Documentation system used:

What are the candidate's strong points?:

What areas (if any) need improvement?:

Does this applicant have Charge experience?      Yes      No      N/A

Reason Candidate Left Facility or is Leaving Facility:      Travel Position      PRN Status      Lay-Off      Resigned or Resigning      Terminated      N/A

Is this person eligible for rehire?      Yes      No      N/A

Do you have any additional comments pertaining to the quality of this candidate?:(For example, items they excel at)

**The information provided is true and to the best of my knowledge:**

Reference Name:

Title:

Phone #:

Date: